

Title <b>Library Prepare (Przysposobienie biblioteczne)</b>	Code <b>1010401111011010604</b>
Field <b>Edukacja Techniczno-Informatyczna</b>	Year / Semester <b>1 / 1</b>
Specjalty -	Course <b>core</b>
Hours Lectures: <b>1</b> Classes: -    Laboratory: -    Projects / seminars: -	Number of credits <b>0</b>
	Language <b>polish</b>

**Lecturer:**

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**Status of the course in the study program:**

Core course of the study for Education in Technology and Informatics, Faculty of Technical Physics.

**Assumptions and objectives of the course:**

-To familiarize with: rules of using printed and electronic resources and library and information services of The Library and institute libraries of Poznan University of Technology

**Contents of the course (course description):**

-rules of rendering printed and electronic library collections - books, journals, special collections including patent's literature - outside and in the reading rooms,  
-activities in searching and online ordering needed materials from online catalogue of The Library and from other catalogues,  
-rules of the interlibrary loans, delivery of document/document copy,  
-digital resources: local and world databases on CD-ROM, electronic fulltext journals, e-books and e-patents - information about collections and access,  
-e-services searching - activities.

**Introductory courses and the required pre-knowledge:**

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**Courses form and teaching methods:**

-Online course on the e-learning platform available on the domestic web of the library

**Form and terms of complete the course - requirements and assessment methods:**

-Pass on the base of a multiple-choice test

**Basic Bibliography:**

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**Additional Bibliography:**

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